

**NATIONAL JUDGES EDUCATION & RESEARCH FOUNDATION, INC.
POLICIES OF THE BOARD OF TRUSTEES**

I. Purpose Statement

The purpose of the National Judges Education and Research Foundation, Inc. (hereinafter "Foundation") is to conduct studies and engage in education and research concerning the procedures, powers and practices of non-attorney judges in limited jurisdiction courts and to assist qualified members of the National Judges Association to attend judicial education institutions whereby they may improve their skill through education.

II. Scholarships & Qualifications

A. Scholarships

The Foundation will provide four scholarships for the education of qualified active non-attorney judges. They are to be called the Susie Christensen Scholarship, Stan Barnhill Scholarship, James Welsch Scholarship and the Foundation Scholarship.

1. **The Susie Christensen Scholarship** is for \$800.00 toward tuition plus \$200.00 toward the conference fee or lodging costs at the recipient's option. The scholarship is for first time applicants.
2. **The Stan Barnhill Scholarship** is for \$500.00 toward tuition plus \$200.00 toward the conference fee or lodging costs at the recipient's option. This scholarship is for subsequent application for judges who have previously received a scholarship.
3. **The James Welsch Scholarship** is for \$500.00 toward tuition and \$200.00 toward the conference fee or lodging costs at the recipient's option. The scholarship is for subsequent application for judges who have previously received a scholarship.
4. **The Foundation Scholarship** is for the registration fee for the annual conference of the National Judges Association.

B. Qualifications

1. For the Christensen, Barnhill and Welsch Scholarships, the applicant must:
 - a. attend the National Judicial College or the American Academy or an alternative education provider, based on final approval by the Board of Trustees ("the board");
 - b. have been a member of the National Judges Association at least one (1) year; (5/7/02)
 - c. have little or no funding source;
 - d. have jurisdiction in the subject matter.

2. For the Foundation Scholarship the applicant must:
 - a. have been a member of the National Judges Association for at least one (1) year;(5-7-02)
 - b. have little or no funding source.
 - c. *not have* received a foundation scholarship in at least three (3) years; (5-18-04)
 - d. submit the application no later than March 10th prior to the conference for that year. (6-4-00)

3. SCHOLARSHIPS TO BOARD MEMBERS: Members of the Board of Trustees are allowed to make application and receive scholarships but the application must be considered after all others submitted.

III. Grants

Pursuant to Article III of the Articles of Incorporation, grant requests for projects relating to the goals of the foundation shall be submitted in writing for consideration by the board. The proposal shall outline, in detail, the scope of the project and the anticipated application thereof. The board shall consider the project based on criteria outlined in the articles. Maximum amount of the grant request to be funded shall be determined by the Board of Trustees on a case specific basis. (6-27-05)

A. CONFERENCE GRANTS: Subject to Board discretion and available funds, conference chairs are encouraged to submit grant requests to support specific presentations or expenses for the annual conference. Requests must be in writing, and will include an outline of the proposed project or expense. The maximum amount of funds granted will be \$1000.00 per annual NJA conference. (5-04)

B. AUCTION EXPENSES: Specifically, the foundation may, upon written request from the NJA annual conference chair, provide funding for a meal prior to the annual Foundation Scholarship Auction, with a maximum expenditure of \$10.00 per person or \$1000.00 total, whichever is less. (5/04)

IV. Administrative Policies

A. **DETERMINATION OF FUNDS AVAILABLE FOR DISPERSAL:** Funds dedicated as available for scholarships in a given year shall be limited to one-half of the gross receipts in the treasury at the close of the preceeding year's conference. Two thirds of the funds so designated shall be used for the Christensen, Barnhill and Welsch scholarships and the remaining third of the funds shall be designated for foundation scholarships.

B. **EXPENSES OF THE CHAIR OF THE BOARD:** Pursuant to Article IV, Section 10 of the foundation by laws, Chairman of the Board of Trustees is to be allowed his/her expenses, or five hundred dollars (\$500.00), whichever is less, for attendance at any regular or special meeting of the Board of Trustees. (6-05)

C. **ELECTION OF VOTING TRUSTEES:** All nominations will be submitted at the annual business session. Nominations maybe made by the Board of Trustees and will be taken from the general membership. If there are more nominees than positions to be filled, the three nominees who receive the most votes will be elected to the positions.

Presented to the foundation membership for final approval at the annual meeting, June 30, 2005.



Chair, Board of Trustees
6/30/05